

The Student Employment Classification and Compensation Plan lists the university-approved classification and wage rates for student workers employed by Oregon Tech. Questions regarding the classification and compensation plan, including wage rates, classification/compensation, may be directed to the Office of Human Resources at oithr@oit.edu or payroll@oit.edu. By law, student employees must be paid at least minimum wage.

STUDENTS ENROLLED IN 6 OR MORE CREDITS ARE EXEMPT FROM PAYING SOCIAL SECURITY AND MEDICARE TAXES DURING THE TERM.

The current Social Security tax rate is 6.2% of wages, Medicare is 1.45% of wages.

Clerk/Assistant		Performs general office work such as typing, copying, filing, sorting, indexing, reception duties, and accounting tasks. Sample Jobs in this Category: Office Assistant, Secretary, Information Desk, Library Assistant, Media Assistant, Cashier, Intern, Marketing Assistant, Campus Info & Parking, Switchboard.		
		Klamath Falls Hourly Range	Portland Metro Hourly Range	Chemeketa Hourly Range
Level 1	Considered Entry Level. Requiring no skill or experience, performing basic tasks under immediate supervision, work is routine and/or repetitive.	\$14.05 – \$15.25	\$16.30 – \$17.50	\$15.05 – \$16.25
Level 2	Considered Intermediate Level. Requiring a combination of basic skills and some experience acquired while working in an Entry Level position. Works on non-routine tasks of moderate scope and complexity.	\$14.30 - \$15.60	\$16.55 - \$17.85	\$15.30 - \$16.60
Level 3	Considered Advanced Level. Requires more specialized training/experience. Works with greater independence under minimal supervision. Highly technical in nature.	\$14.55 - \$17.50	\$16.80 - \$18.30	\$16.55 - \$18.00

Support/Outreach	Performs general academic functions in support of a specific course, professor, or department. May perform work related to outreach, including youth programs and assistants at camps. Sample Jobs in this Category: Advisors, Peer Tutors, Learning Assistants, Stem & Mesa Mentors, Counselors, Consultants, Teaching Assistants, Graders, Lab Assistants, Ambassadors, Engagement Coordinators, Student Assistants, Youth Camp Coaches, and Outdoor Programs.			
		Klamath Falls Hourly Range	Portland Metro Hourly Range	Chemeketa Hourly Range
Level 1	Considered Entry Level. Requiring no skill or experience, performing basic tasks under immediate supervision, work is routine and/or repetitive.	\$14.05 – \$15.25	\$16.30 – \$17.50	\$15.05 – \$16.25
Level 2	Considered Intermediate Level. Requiring a combination of basic skills and some experience acquired while working in an Entry Level position. Works on non-routine tasks of moderate scope and complexity.	\$14.30 - \$15.60	\$16.55 - \$17.85	\$15.30 - \$16.60
Level 3	Considered Advanced Level. Requires more specialized training/experience. Works with greater independence under minimal supervision. Highly technical in nature.	\$14.55 - \$18.00	\$16.80 - \$20.00	\$16.55 - \$19.00

Service Worker	Performs light to heavy unskilled labor such as custodial or maintenance tasks for the purpose of upkeep and care of university buildings, facilities, or grounds.			
	Sample Jobs in this Category: Custodian, Grounds Keeper, Maintenance Worker.			
		Klamath Falls Hourly Range	Portland Metro Hourly Range	Chemeketa Hourly Range
Level 1	Considered Entry Level. Requiring no skill or experience, performing basic tasks under immediate supervision, work is routine and/or repetitive.	\$14.05 – \$15.25	\$16.30 – \$17.50	\$15.05 – \$16.25
Level 2	Considered Intermediate Level. Requiring a combination of basic skills and some experience acquired while working in an Entry Level position. Works on non-routine tasks of moderate scope and complexity.	\$14.30 - \$15.60	\$16.55 - \$17.85	\$15.30 - \$16.60
Level 3	Considered Advanced Level. Requires more specialized training/experience. Works with greater independence under minimal supervision. Highly technical in nature.	\$14.55 - \$16.05	\$16.80 - \$18.30	\$15.55 - \$17.05

Research Assistant	Applies academic knowledge to practical, real-world tasks while developing career-specific skills. Collect and analyze data as appropriate to the study. May travel to various sites within a specified geographical area. Positions are in direct support of administrative, professional, or research staff. Sample Jobs in this Category: Research Assistant, Field Tech, Lab Research Assistant, Lab Instructor.			
		Klamath Falls Hourly Range	Portland Metro Hourly Range	Chemeketa Hourly Range
Level 1	Considered Entry Level. Requiring no skill or experience, performing basic tasks under immediate supervision, work is routine and/or repetitive.	\$14.05 – \$16.05	\$16.30 – 18.30	\$15.05 – \$17.05
Level 2	Considered Intermediate Level. Requiring a combination of basic skills and some experience acquired while working in an Entry Level position. Works on non-routine tasks of moderate scope and complexity.	\$15.30 - \$17.30	\$16.55 - 18.55	\$15.30 - \$17.30
Level 3	Considered Advanced Level. Requires more specialized training/experience. Works with greater independence under minimal supervision. Highly technical in nature.	\$16.55 - \$22.00	\$16.80 - 22.00	\$15.55 - \$22.00

INFORMATION TECHNOLOGY SERVICES (ITS)

The mission of the ITS Department is to assist its clients by addressing their needs with professionalism, skill, commitment, and efficiency, ultimately driving Oregon Tech towards greater success for its students, faculty, and staff.

Title	Classification Summary	Klamath Falls Hourly Range	Portland Metro Hourly Range
Tier 1 Operators	Operators will be the First line of person-to-person support and contact. Duties include: Answering the phone, documenting all incidents and tickets, providing basic troubleshooting, Processing Pending Requests, providing coverage for the front desk, processing various User account support, for example: Login assistance, Password Resets, Multi-Factor Authentication (MFA), providing on-campus Educational Technology support, providing on-campus Audio & Video support, and other duties as needed.	\$14.05 - \$15.85	\$16.30 - \$17.35
Tier 2 Technicians	Technicians are supporting the Full-Time staff and troubleshooting problems that are outside the scope of Tier 1. Duties include: All of Tier 1 as needed, Troubleshooting Hardware, Inventory Management(Only in Klamath Falls), Assisting with technical projects, Assisting with Major Problem Resolutions, Providing In-Depth Troubleshooting, Assisting with Time-sensitive or complex issues, Providing Training, Providing complete Documentation for new resources/investigations.	\$15.90 - \$16.85	\$17.40 - \$17.85
Tier 3 Student Leads	The students in Tier 3 are expected to generally be self-sufficient, ask questions, participate in project planning, and execute those plans. However, this is also where the student can scope into a specific role or discipline on a case-by-case basis, using the strengths and weaknesses to find that fit. Duties may include: Tier 1 & 2 Duties as needed, assisting with training new Service Desk Students, Troubleshooting Incidents that require more troubleshooting than Tier 2 provides, and Providing Technical Assistance to others at the Service Desk.	\$16.90 - \$17.85	\$17.90 - \$19.35